



**Society of Elder Faiths**  
**Workshop/Program Proposal Form**  
**(Workshop, Class, Program, etc.)**

**The strength of any organization is in its members.**  
**To that end, the SEF wants to encourage our members to get involved.**

Are you interested in planning a program for SEF members or presenting a workshop for SEF members and non-members? If so we'd love to hear from you!

Please fill out the following Ritual Proposal Form and send it to us. Once we receive your proposal, we'll contact you about it. Use other side for additional information or attach other sheets.

*Note: For ease of language, "workshop" refers to any non-ritual workshop, class, project or series. Proposals for rituals or ritual events should be submitted on the Ritual Proposal Form.*

### **Contact Information**

- Name of person taking responsibility for the workshop:
  
- Phone Number and email address:
  
- When is the best time to reach you by phone?

### **Proposal Description**

Please include the following information -

- Is this a onetime workshop or class?
  
- Is this a project (a series of related workshops/classes)?  
*(Required for submission)*
  
- A general description of the nature of the workshop.
  
- Proposed location for the workshop.
  
- What other **SEF members** will be involved with the organization/presentation?
  
- What other **non-SEF affiliated people** will be involved with the organization/presentation?

## Qualifications or Expertise:

- What are your qualifications in regards to teaching or presenting the material of the workshop?
- What are the qualifications in regards to teaching or presenting the materials of the workshop for any additional presenters?

## Budget:

- Please indicate if you are expecting to finance this from SEF funds or charge a fee to pay for expenses.
- Are you going to charge admission for the workshop? If so How much?  
*(For more information, contact the people listed at the end of this form.)*
- How much will the program cost?
- List proposed expenses.

*Please return completed form to: Society of Elder Faiths, PO Box 79, Georgetown MA 01833*

Questions? Want more information? Contact Debbie Fields-Popham at ([dberry@bu.edu](mailto:dberry@bu.edu)), or Vinnie Russo at ([streghe@nivho.com](mailto:streghe@nivho.com)) or call 508-839-3457.